



Application Form

Please complete all sections of this form

The information that you supply in this application form will enable the interview panel to decide whether to invite you to an interview. Whilst all sections may not be relevant to you personally, you should complete the form as fully and as accurately as possible to enable your application to be given full consideration.

The information provided within your application form will be processed in accordance with the Data Protection Act 1998.

Post	Development Manager
Closing date	
Name	
Address	
Post Code	
Email	
Mobile	
Phone (home)	
How to contact you during the day	

Assistance for people with disabilities

We are committed to being an Equal Opportunities Employer and do not discriminate in any way.

If you consider yourself to have a disability, are there any arrangements that we can make to assist/adapt, for you, if you are called to interview? Please give details below

Referees

Please give details of two referees. They should be qualified to comment on your ability and experience for this appointment and should include a referee from your current or most recent employer. We do not accept references from family members.

Referees will not be approached prior to a conditional offer being accepted.

	Referee 1	Referee 2
Name		
Position		
Organisation		
Telephone number		
Email		
How you know them		

Asylum & Immigration Act 2006

The Immigration, Asylum and Nationality Act 2006 makes it an offence to employ anyone who is not entitled to live or work in the EU. All applicants selected for interview will be required to provide evidence that they are entitled to live and work in the EU. Appropriate documentation may include the original of your current passport, visa, birth certificate or any other document [or combination of documents] indicated by the Act.

Do you currently have the right to work and live in the EU? **YES/NO** (please delete as appropriate)

Declaration

I am aware that the data will be processed in accordance with the Data Protection Act 1998 and will not be disclosed to any organisation not associated with Loganlea Miners Welfare Charitable Society. I understand that the data will be stored confidentially whilst the application is processed and both electronic and paper records will be deleted/shredded within 6 months if the application is not successful.

I consent to the data collected on this form being used for the purposes of recruitment and selection.

I have read this application form fully and I declare that the information I have given in support of my application is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld any relevant information my application may be disqualified or, if I have already been appointed, I may be dismissed without notice.

Signed: _____ **Date:** _____

Our Context

The Pitstop is a particular kind of organisation. We are a place based organisation and we want to make a sustainable difference to this area and to the people who live here.

Tell us what drives you and how you think your ways of working fit with this kind of project..

Knowledge

Please describe what you know running a social enterprise and community project. What is your experience of employment, health and community regeneration?

Employment

Please tell us about your employment history which is relevant to this job

Other skills and experience

Please use this space to tell us about any other skills and experience you consider relevant to this job

Motivation

Please describe why you want this job

Interests

Please tell us what you like to do away from work

Driving Licence (desirable but not essential)

Do you possess a full current driving licence?	YES/NO (please delete as appropriate)
Do you have access to a car for work purposes?	YES/NO (please delete as appropriate)
Are you insured for Business purposes?	YES/NO (please delete as appropriate)

DECLARATION

I confirm that the information I have given in this application is to the best of my knowledge, true and complete.

Signature

Date

You may return this form electronically but if called for interview, you will be required to sign a paper copy. Please return the completed form to the Facilities Manager:

Julie McMahon - Julie.mcmahon@loganlea-miners.org.uk

QUERIES

If you have any questions, or would like to discuss the job before applying, please contact XXX